



## **PAYROLL & TAX**

## Accurate, on-time payroll with full tax compliance

- Process/reconcile payroll & taxes
- Multistate payrolls & taxes
- · Certified payroll reports
- Automatic SUTA/FUTA compliance
- · Federal, state & local tax filina
- Unemployment taxes
- · Tax credits
- · Direct deposit & pay cards
- · Compliant wage garnishment
- Non-taxable reimbursements
- · Per diems

W-2/W-3 processing

Employment verification

· Time clock solution with

· Employee deductions

· Off-cycle check runs

· Dedicated payroll

· Various time entry

methods accepted

coordinator

• 940/941 filings

Job-costing

aeofencina

Fringe benefits

· Multiple pay rates

OCIP

## Strategic HR support for employee lifecycle management

 Learning Mgt System (FrankCrum Training Hub)

**HR & COMPLIANCE** 

- Create & update employee handbooks
- Wrongful termination claims assistance
- Unemployment claims administration
- Immigration & employment eligibility regulations
- Employment eligibility verification (E-Verify)
- · Equal Employment Opportunity (EEO-1) reporting
- · Discrimination issues
- Hiring practices
- · Harassment prevention
- · Wage & Hour

- · Performance management, corrective action and termination
- Applicant Tracking System integration (ATS)
- · Access to worksite posters
- Recruiting/placement services
- · Workplace safety & standards regulations
- Equal opportunity & anti-discrimination legislation
- · Job descriptions
- Employment oversight & administration laws
- · Leave & benefits laws

# **HR INFORMATION SYSTEM (HRIS)**

## Easy online access for employees & employers

- · Online portal for employers & employees (MyFrankCrum)
- · Mobile-friendly access
- · Online employee onboarding
- PTO & vacation tracking
- · Employee records management
- · Benefits enrollment
- Electronic benefits portal
- · Reporting & analytics dashboard
- · General ledger feed
- Developer API available
- · Integrations with time clock, ATS, etc.
- · Employee access to pay history, W-2s, etc.
- · White-labeling capability
- · Automated change audits
- · Customizable access at the employee level

## **WORKERS' COMP & RISK MGT**

## Protection, claims support, & workplace safety programs

- Pay-as-you-go WC coverage
  Employment Practices with no down payment
- Year-end OSHA 300 reporting
- · Multi-state WC coverage
- · Manage WC claims
- · WC claims review & loss analysis
- 24/7 WC claims reporting
- Post-accident drug test
- · Return-to-work programs
- WC fraud investigations
- Notice of injury filing
- Self-service COI downloads
  No year-end WC audit

- Liability Insurance (EPLI)
- · Drug Free Workplace program
- · Background checks & drug testina
- · Safety programs & training
- · Safety inspections & worksite hazard recommendations
- · Safety resource library
- · Cyber liability insurance
- Pay-go general liability insurance

## **BENEFITS**

## Flexible benefits options & administrative support

- National & regional health plans
- · Online benefits enrollment through bswift
- AskEmma, Al-powered benefits assistant
- Level-funded health plan options
- Custom employer-sponsored health plan Short-term & long-term options
- Individual Coverage HRA (ICHRA)
- · Benefits administration
- COBRA administration
- Dental & vision
- HSA/FSA/DCAP accounts
- Prescription discount plan
- Critical illness, accident & hospital indemnity coverage

- · Health Advocate
- · Infertility support
- 401(k) retirement plans
- Life insurance
- disability
- Pet insurance
- Identity theft protection
- · Legal services
- · Credit union memberships
- Employee discount program for events, concerts, etc.
- Employee Assistance Program (EAP)

## **CUSTOMER SUPPORT**

## White glove service & more

- Dedicated implementation/onboarding support
- Dedicated payroll coordinator
- Dedicated HR consultant (FrankAdvice)
- Dedicated account manager
- · Unlimited phone & email access to HR consultant
- · Monthly HR newsletter & compliance updates (FranklyHR)
- Customer resource library coming soon
- · Business resource guide by state
- Federal & state employment regulation alerts
- Spanish-speaking assistance
- U.S.-based customer service